

Fenwick Lodge

No. 158

G. R. M., A. F. & A. M.



By-Laws

Fenwick Lodge No. 158

G.R.M., A.F. & A.M.

Held at Brandon

Instituted October 1st, 1947

Date first Meeting held October 24th, 1947

Date of Charter June 2nd, 1948

Grand Lodge Officers signing Charter

G.M.....M. W. Bro. Harry Bingham Donnelly

D.G.M.....R. W. Bro. Walter C. McDonald

Gd. S.W.....R. W. Bro. Harry Coddington

Gd. J.W.....R. W. Bro. Chas. E. Cole

Gd. Secy.....M. W. Bro. Peter T. Pilkey

First Officers

W.M.....M. W. Bro. M. S. Donovan

S.W.....Frederick H. Young

J.W.....John C. Clee



By-Laws

of

Fenwick Lodge No. 158

G.R.M., A.F. & A.M.

Brandon, Manitoba

THE NAME OF THE LODGE

1. This Lodge shall be known by the name of Fenwick Lodge, No. 158, G.R.M., Ancient, Free and Accepted Masons.

DUTY TO GRAND LODGE

2. This Lodge fully acknowledges the supremacy of the Grand Lodge of Manitoba, A.F. & A.M., in the Dominion of Canada and will at all times pay implicit respect and obedience to its laws, rules, edicts, orders and regulations.

THE MEETINGS OF THE LODGE

3. The regular meetings of this Lodge shall be held on the fourth Friday in each month at eight o'clock p.m. except during the months of July and August during which months no regular meeting shall be held and except when such fourth Friday falls on a public holiday, then it shall be held within seven days at the call of the Master.

4. An Emergent meeting of this Lodge may be called at any time, at the direction of the Master, for Ceremonial purposes only, provided the proper notice has been given, as required by the Constitution of Grand Lodge.

5. The order of business at every regular meeting shall be as follows, subject however, to be changed at any time by the Master or temporarily dispensed with at the discretion of the Lodge:

1. Opening of Lodge.
2. Reading Minutes of last regular and all intervening meetings.
3. Report of Committees.
4. Accounts and Communications.
5. Balloting.
6. Reception of Petitions.
7. Unfinished Business.
8. New Business.
9. Conferring Degrees.
10. Closing Lodge.

6. No regular or emergent meeting can be called off beyond the day and night in which it was opened, and the Lodge must be regularly closed before the brethren disperse.

All business of this Lodge shall originate at regular meetings. All balloting on petitions for Initiation or membership, and all appropriation of funds of the Lodge must be done at regular meetings except as otherwise provided in the By-Laws or Constitution.

Degrees may be conferred at emergent meetings provided that the candidates have been duly elected at regular meetings or in a case of emergency as provided by the Constitution.

7. No meeting of this Lodge may be held unless the Charter is in its possession, and it shall be exhibited during each Lodge meeting.

8. The Officers of the Lodge shall consist of:

1. The Master.
2. The Senior Warden.
3. The Junior Warden.
4. The Treasurer.
5. The Secretary.
6. The Chaplain.
7. The Senior Deacon.
8. The Junior Deacon.
9. The Director of Ceremonies.
10. The Senior Steward.
11. The Junior Steward.
12. The Organist.
13. The Inner Guard.
14. The Tyler.

ELECTION OF OFFICERS

9. At the regular meeting in November, and after the regular business of the Lodge (except the conferring of Degrees) is transacted, the Master shall order the Lodge to

prepare for the election, appoint two Scrutineers and direct the Stewards to distribute ballot papers to all the members present.

The Master, Wardens, Treasurer, and Secretary shall be elected by ballot and the Tyler by open vote of the members present, provided that the Tyler may be elected by ballot if for any reason the Lodge should so decide.

When all the ballot papers are collected by the Stewards they shall be delivered to the Scrutineers, who shall after they have carefully ascertained the state of the vote, report to the Master, who shall then proclaim elected the Brother who has received a majority of votes of the members present.

The Master Elect, shall after his election, appoint the Chaplain, Senior and Junior Deacons, Senior and Junior Stewards, Director of Ceremonies, the Inner Guard and Organist.

In the summons convening the regular meeting for the month of November the Secretary shall note in the agenda that the election of officers will take place. The Secretary shall note in the December summons convening the regular meeting a notice that the installation of officers will take place.

INSTALLATION OF OFFICERS

10. The Installation of Officers shall be held at the regular meeting in December, or on the commemoration of Saint John the Evangelist.

The Elective Officers shall be installed in

person. Any appointed officer not being present may be invested by proxy. An Officer re-elected to the office in which he has just served one or more terms need not be re-installed or re-invested therein.

Each Officer duly elected or appointed, and installed or invested, shall hold office until his successor is duly elected or appointed, and installed, or invested.

COMMITTEES

11. There shall be three Standing Committees of the Lodge, viz: A Committee on Charity, a Committee of General Purposes, and a Property Committee.

Committee on Charity

12. The Committee on Charity shall consist of the Master and Wardens.

The duties of the Committee on Charity shall be to dispense the benevolence of the Lodge so as to relieve human distress in the most speedy and practicable manner.

The Committee on Charity shall have power to draw upon the Treasurer through its Chairman, the Master, sums not exceeding Twenty Dollars at a draft, to be bestowed upon a distressed worthy Master Mason, his wife, widow or orphan child or upon any other distressed worthy applicant for aid.

Committee of General Purposes

13. The Committee of General Purposes shall consist of the Past Masters, Officers and

three or more members elected by the Lodge. The Senior Warden shall be Chairman.

The Committee of General Purposes shall examine the books, vouchers, etc., of the Secretary and the Treasurer from time to time and make report to the Lodge. It shall examine and report on all bills, accounts and claims against the Lodge. It may consider and make recommendations on any subject concerning the welfare of the Lodge, including the regulation and government thereof.

Committee on Property

14. The Property Committee shall have charge of the land, buildings and general property of the Lodge.

The Master shall see that a correct inventory of the property of the Lodge is kept in a book provided for that purpose and that the Lodge is fully protected by insurance against loss by fire.

Special Committees

15. Special Committees except such as are provided for in the Constitution of Grand Lodge, shall consist of such members as the Lodge, in its discretion may decide.

16. All reports of Committees shall be in writing.

17. All Committees, whether standing or special, shall be composed of Master Masons, members of the Lodge.

AUDITORS

18. The Master, shall on the day of his installation, or as soon as possible thereafter, appoint, or the Lodge may elect, two brethren, whose duty it shall be to audit the books, accounts, records and vouchers of the Secretary and the Treasurer, and report thereon not later than the regular meeting in the month of February.

FEES AND DUES

19. The fee for the three degrees shall be \$75.00, which shall include fees for the Grand Lodge registration, a Grand Lodge Certificate, a copy of the Constitution, a copy of the By-Laws of the Lodge, and a Master Mason's Apron when raised. The fee must be paid before the candidate is Initiated.

MEMBERSHIP

20. Petitions for Initiation: A petition for initiation shall be made in accordance with the forms prescribed by the Constitution and must be accompanied by a deposit of \$37.50.

21. Petitions for Affiliation: A petition for affiliation with the Lodge shall be made in accordance with the forms prescribed by the Constitution and must be accompanied by a deposit of one year's dues and the petitioner's demit or certificate of good standing in his Lodge, which deposit and demit, in case of rejection, shall be returned to the petitioner.

22. Each petition when so presented shall

be referred to the Committee of Enquiry appointed on such petition, who shall deal with it as prescribed by the Constitution.

23. Honorary Membership: Honorary Membership may be conferred upon a Master Mason of good standing and whose consent has been obtained. But no Brother shall become an honorary member of this Lodge until he has been regularly proposed and seconded at one regular meeting and his name inserted in the summons for the next regular meeting at which he must be elected by Ballot (Sec. 24).

24. Balloting: No member shall be initiated in or become a member of this Lodge, if, on ballot being taken, two or more Black Cubes shall be found against him. No member shall suffer another member to know how he voted nor shall any member present be excused from balloting.

No petition shall be balloted upon until a favourable report is received from a majority of the Committee of Enquiry.

ANNUAL DUES

25. The Annual dues of each member (except the Secretary and Tyler who shall be exempt) shall be \$8.00, which shall accrue and be apportioned from date of initiation or election as a member by affiliation, and shall be payable in advance.

Suspension for non-payment of dues as provided by the Constitution.

ALTERATION OF BY-LAWS

26. Any action of the Grand Lodge or edict of the Grand Master which may conflict with any part of these By-Laws, shall have the effect of an amendment without any action on the part of the Lodge.

27. These By-Laws or any part thereof may be amended or repealed or others substituted in their stead, only after a Notice of Motion has been given at a regular meeting which shall be entered on the Minutes and inserted in the Notice for the next regular meeting when the proposed alteration shall come before the Lodge for discussion. The assent of two-thirds of the members present shall be necessary for the adoption of such amendment, repeal, alteration or substitution which must then be submitted to the Grand Master for his approval before it becomes law.

SIGNING BY-LAWS

28. These By-Laws when fairly written in a book shall be signed by the Master and Secretary and shall have the seal of the Lodge affixed. Each Brother is required to sign them at the time of his Initiation or Affiliation as a declaration of submission thereto, and one copy shall be delivered to each member free of charge.

RULES OF ORDER

29. No motion shall be open for discussion until stated to the Lodge by the Master. All

motions shall be decided by a majority of votes unless otherwise provided.

30. The rules of order governing discussion shall be similar to those laid down in the Constitution.

MOTIONS

31. All Notices of Motion shall be in writing. The Master or the Secretary may require any motion to be made in writing.

32. No member or visiting Brother shall disclose or make known by any means whatsoever out of this Lodge, any of the proceedings or any of the decisions or business, of any kind transacted within the Lodge, to anyone not a Mason, and no member or visitor shall presume in open lodge, either at labor or refreshment, to make use of any profane irreverent or improper expressions or sentiments, or to introduce any conversation or remarks tending to cause dissention on partisan or sectarian subjects, under the penalty, if a member, of severe censure and reprimand, and if a visiting Brother, of not again being permitted to visit this Lodge until after a unanimous vote of the Lodge for that purpose. On the initiation of each candidate, and on the joining of each Brother, the Master shall cause this article to be read, so that no Brother ever after shall plead ignorance.

TYLER'S OATH

"I,, do hereby and hereon solemnly and sincerely swear that I have been regularly initiated, passed and raised to the sublime degree of a Master Mason in a just and legally constituted Lodge of such: that I do not now stand suspended or expelled: and know of no reason why I should not hold Masonic communion with my brethren."

M. S. Donovan, Master
F. M. Offer, Secretary.

H. H. RUNGAY, Master
H. M. KERR, Secretary.

Gordon A. McMorran

Grand Master.

